

## **NOTICE ISSUED DECEMBER 3, 2020, FROM THE LAKE SUPERIOR COURT, CIVIL DIVISION ROOM THREE**

The Court, having reviewed Executive Orders 20-48 and 20-49 and the additional guidance from the Resuming Court Operations Task Force, now institutes the following changes to its procedures, effective immediately:

1. All non-emergency hearings shall be conducted remotely or continued. Motions to continue should be timely filed in accordance with the trial rules of the State of Indiana and Lake County.
2. Emergency hearings only will be conducted in-court. Parties requesting an in-court hearing should specifically state the circumstances creating the emergency in their pleadings.
3. Access to court facilities shall be limited to attorneys; parties required to attend emergency in-person hearings; and individuals seeking emergency protective orders.
4. Attendees at emergency hearings will be expected to cooperate with Court Staff to comply with the Court's requirements for facial coverings, use of hand sanitizer, social distancing, and notification of symptoms consistent with COVID-19 or recent contact with persons testing positive for the COVID-19 virus.
5. The Clerk's Office located at the Civil Division Room Three Courthouse will accept petitions for Orders for Protection over the counter.
6. Court staff will be working remotely. Please call the Court with any questions. If there is no answer, please leave a voicemail message and your call will be returned within 24 hours.
7. These changes shall remain in effect until January 11, 2021, or unless otherwise extended or modified by the Court.

THOMAS P. HALLETT  
JUDGE, LAKE SUPERIOR COURT  
CIVIL DIVISION ROOM THREE