

**EFFECTIVE THURSDAY, NOVEMBER 12, 2020 UNTIL
MONDAY, NOVEMBER 30, 2020
UPDATED NOVEMBER 12, 2020
TEMPORARY CLOSURE OF COURT**

**SUPERIOR COURT OF LAKE COUNTY
COUNTY DIVISION, ROOM THREE
JUDGE JULIE N. CANTRELL
PHONE (219) 755-3600**

IMPORTANT INFORMATION ON COURT PROCEDURES DUE TO COVID19

THIS COURT HAS BEEN TEMPORARILY CLOSED TO PUBLIC HEARINGS UNTIL FURTHER NOTICE DUE TO STAFF EXPOSURE OF COVID 19 BY A MEMBER OF THE PUBLIC.

Beginning November 30, 2020, the court will resume hearings via zoom only until further Order of the Court. If a defendant fails to appear, the case will automatically be given a one-time courtesy continuance.

Please visit mycase.in.gov to view your case for future court dates.

The Court will be using the Zoom meeting platform. To participate in the remote hearing, you may use a computer, tablet, or mobile device that allows you to access Zoom through the internet or by downloading the application on any device that supports Zoom.

To effectuate these new methods of appearing before the Court the following procedures will be used:

- To appear remotely for **Criminal Court and Infraction/Traffic Court** (ordinance violations) you may open Zoom on the web or through a web based application or click on the following link:

<https://zoom.us/j/5100285746>

You will be asked to enter the meeting ID, which is:

Meeting ID: 510 028 5746

- To appear remotely for **Small Claims Court** you may open Zoom on the web or through a web based application or click on the following link:

<https://zoom.us/j/4346776986>

You will be asked to enter the meeting ID, which is:

Meeting ID: 434 677 6986

- If your case is scheduled in **Criminal Court** on the morning court call, you must be available to appear remotely between the hours of 9:00 a.m. and 12:00 p.m. If you are scheduled for the afternoon, you must be available between the hours of 1:00 p.m. and 3:00 p.m. Check in will begin at 9:00 a.m. for the morning call and at 1:00 p.m. for the afternoon call. You will be placed in a waiting room once you connect and you will wait until you case is called

for hearing. This is essentially the way court is conducted in person so please be patient.

- If your case is scheduled in Civil Court on the morning court call, you must be available to appear remotely between the hours of 8:45 am and 12:00 p.m. If you are scheduled for the afternoon, you must be available between the hours of 12:45 p.m. and 3:30 p.m. Check in will begin at 8:45 am. for the morning call and at 1:00 p.m. for the afternoon call. You will be placed in a waiting room once you connect and you will wait until you case is called for hearing. This is essentially the way court is conducted in person so please be patient.
- If you have questions about your case or the hearing you can look up your case by going on the web at mycase.in.gov.
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- **The best method to contact the court is at our email address at LC_division3@lakecountyin.org**

Thank you for your cooperation in this trying time.

JUDGE JULIE N. CANTRELL