

Lake County Bar Association



is proud to host 2.0 hr. CLE
Video Replay of Hon. Lorenzo Arredondo
Lake County Clerk's Office
E-Filing Live Seminar
Tuesday, April 23, 2019

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Location: Lake County Bar Association
1078 W. 84th Drive
Merrillville, IN 46410

Time: 9:00 a.m. - 11:00 a.m.

Cost: **\$20.00** - LCBA Legal Support
Section Members (Non-Attorneys)
\$35.00 - LCBA Attorney Members
\$50.00 - LCBA Non-Member

CLE: 2.0 Hour

RSVP: executive@lakecountybar.com

Fax completed form to (219) 736-6400 or
Mail payment to: LCBA, 1078 W. 84th Drive
Merrillville, Indiana 46410

SEMINAR TOPICS TO INCLUDE:

- Changes to the Clerk's Office that Affect Filing Procedures
- The In's and Out's of Filing/E-Filing
- Who does what in the Clerk's Office?
- The process from beginning to end – what happens with my filing when it hits the door until the time that it reaches its final destination.
- Best people/departments to contact with questions about my filing
- The Process for Service of Process
 - By Sheriff or Process Server
 - Certified Mail
- What can Attorneys and Legal Support Staff do to improve efficiency in the processes and procedures of the Clerk's Offices?

Name: _____

Attorney ID#: _____

I am not an attorney _____ (check here)

If applicable Paralegal ID: _____

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